

Your world to a better future



VUT

Vaal University of Technology

APPLICATION FOR ADMISSION

Masters or Doctoral Degree

2014

2. ADDRESS AND CONTACT DETAILS

Postal Address

Physical address

Contract: Telephone Numbers

Work	
Home	
Fax	
Cell	
Email	

Please ensure that we have your correct cell number and email address to enable VUT to invite you to relevant post-graduate activities

EMPLOYMENT INFORMATION

If you are employed please complete the following:			
Name of company/institution			
Address of company/institution			
Postal code		Number of years employed	
Telephone no. (Work):		Area dialing code	

3. NEXT-OF-KIN INFORMATION

NAME OF NEXT OF KIN _____

Postal address

Physical address

Contract: Telephone Numbers

Work	_____
Home	_____
Fax	_____
Cell	_____
Email	_____

4. RESIDENCY

Are you a permanent resident of SA? YES NO

If not, what is your country of permanent residence?

Passport No.: _____

Expiry Date

DAY MONTH YEAR

5. ENGLISH PROFICIENCY

(APPLICABLE TO INTERNATIONAL STUDENTS ONLY)

Students applying for admission into a degree programme at the University need to demonstrate that they have obtained one of the following levels of English proficiency.

1. A pass in an examination equivalent to English at the Higher Grade (First or Second Language) at the South African Senior Certificate level (matriculation).
2. A pass in English language at A-level, or O-level (C-symbol or higher), or the International Baccalaureate or equivalent examination.
3. For international applicants who do not satisfy (1) or (2) above and for whom English is a foreign language:
 - An overall band score of 7.0 on the International English Language Testing System (IELTS) for Post-Graduate studies and 6.0 for Undergraduate studies, or
 - A test score of 550 on the Test of English as a Foreign Language (TOEFL).
Scores need to be submitted with application forms.

Name of your English proficiency document: _____

6. HIGH SCHOOL DETAILS

Type of Matriculation Exemption already held: (Please tick one)

01	Full Exemption		07	Other Senior Certificate	
03	Ordinary		08	NTC3/N3/NSC	
04	Mature Age Exemption		09	Standard 10 Practical	
05	Foreign Exemption		10	Other	
06	Immigrants Exemption		11	Discretionary Provision (Senate exemption)	

NOTE: The code structure has been set up by ITS in terms of government reporting requirements.

SCHOOL NAME	YEAR		Examination Authority E.g. Gauteng etc.	Grade Passed
	From	To		

7. POST SCHOOL ENROLMENT

INSTITUTION NAME	DEGREE/ DIPLOMA/ CERTIFICATE	COMPLETED		YEAR ATTENDED	
		YES	NO	FROM	TO

**8. MEDICAL INFORMATION
DISABILITY INFORMATION**

The University is sensitive to the needs of students with a disability, and will attempt to provide support where possible. Do you have any disability, physical or otherwise, that might require special support?

YES NO If "Yes", please indicate:

Persons with a visual impairment	
<input type="checkbox"/>	Blind
<input type="checkbox"/>	Partially sighted
Persons with a hearing impairment	
<input type="checkbox"/>	Partially deaf
<input type="checkbox"/>	Mild to moderately deaf

Persons with a physical impairment	
<input type="checkbox"/>	Uses a wheelchair
<input type="checkbox"/>	Uses crutches/calipers
<input type="checkbox"/>	Persons with paraplegia/quadriplegia/hemiplegia/post-polio
<input type="checkbox"/>	Other (Please specify)
<input type="checkbox"/>	

<input type="checkbox"/>	Persons with diabetes
<input type="checkbox"/>	Persons with epilepsy
<input type="checkbox"/>	Persons with cerebral palsy
<input type="checkbox"/>	Persons with intellectual/psychiatric/psychological impairment
<input type="checkbox"/>	Persons with medical/chronic ailments that require support (Please specify)
<input type="checkbox"/>	Other (Please specify)

9. COMPULSORY HEALTH INSURANCE (FOR INTERNATIONAL STUDENTS ONLY)

I _____ (name) confirm that I will/have applied for adequate health insurance cover while in South Africa.

Name of Insurance company _____

Tel no: _____

10. FUNDING OF STUDIES

How do you propose to finance your studies? _____

NOTE: A REGISTERED STUDENT IS RESPONSIBLE FOR PAYMENT OF ALL FEES EVEN IF FUNDED BY A SPONSOR. HOWEVER YOU WILL BE ELIGIBLE FOR A VAAL UNIVERSITY OF TECHNOLOGY GRANT, SHOULD YOUR PROPOSAL BE APPROVED BY HIGHER DEGREES COMMITTEE WITHIN 12 MONTHS OF FIRST REGISTRATION (All dissertations & theses related issues are approved at this meeting).

11. CHECKLIST - Please ensure that the following relevant documents are enclosed with this application		
Please ensure that the following certified documents are enclosed with this application, if not we will not register you.	YES	NO
Have you completed the application form in full?		
Have you indicated your choice of degree/diploma and campus?		
Have you enclosed the non-refundable registration* fee of R300.00?		
Have you enclosed all the required documentation:		

Certified copy of ID document?		
Certified copy of senior certificate?		
Certified copy of academic record (of previous qualifications)?		
Certified copy of degree certificates?		
Proof of residence e.g. "Water and electricity account", "Any other account reflecting your address"?		
Also to be completed by International Students (not applicable to RSA citizens)		
Certified copy of passport?		
Certified copy of degree certificate and SAQA evaluation of your degree results? Centre for the Evaluation of Education Qualifications Postnet Suite 248 Private Bag X06 Waterkloof	http://www.saqa.org.za/ Tel 086 010 3188 012 431-5000	
Certified copy of translation of your results?		
Study permit or temporary study permit?		
English proficiency proof?		
Proof of medical insurance?		

Registration fee is payable as soon as we notify you that your application was successful.

Deposits can be made to any ABSA Branch:

Account no: 0530 861 945

Branch code: 632005

The name and student number must be clearly indicated on the slip as the "reference".

A copy of the deposit slip should be forwarded to fax number (016) 950 9106.

12. DECLARATION AND UNDERSTANDING

1. I the student undertake _____
 - 1.1 To comply with the procedures, rules and regulations of the Vaal University of Technology.
 - 1.2 To inform the Higher Degrees Unit immediately, in writing, if I change my address or if I intend cancelling my provisional acceptance.
 - 1.3 To acquaint myself with all the rules and general regulations that relate to the degree for which I am applying.
 - 1.4 To make alternate arrangement for accommodation should the University accept me for the degree and cannot offer me accommodation.
2. I/We hereby accept liability for the payment of all tuition fees or other fees which may be charged by the University as a result of my/his/her studies at the University.
 - 2.1 I also recognised that class; residence and other fees are revised annually by the University and increased accordingly.
 - 2.2 I agree that in the event that the university instructs Attorneys to take any steps against myself for the recovery of any amounts due to the University by myself, that I shall pay all costs as between Attorney and client, inclusive of collection commission.
3. I am aware that my enrolment is valid only if it complies with the regulations of the degree concerned, notwithstanding the acceptance of this application by the University.
4. I/We accept the responsibility of submitting all documents required by the University before the stipulated due dates.
5. I declare that
 - 5.1 I make this application and give the declarations and understandings with the knowledge and consent of my parent/guardian/employer.
 - 5.2 I warrant that the information contained herein is true and correct and the University shall be entitled to declare the contract void and cancel my registration if I have made any misrepresentation or omission on this application.
 - 5.3 International Students:-
 - 5.3.1 I am aware that I am responsible to renew my study permit 3 months prior to the expiry date.
 - 5.3.2 Refugees: I am aware that I am responsible to renew my study permit 1 month prior to its expiry date.
 - 5.3.3 I am aware that I am responsible for obtaining and payment of my SAQA evaluation.

5.4 I/We hereby absolve the Vaal University of Technology, its staff, employees, representatives and/or agents from any claims which I/the student may acquire as a result of any injuries which I/the student may receive and/or damages which I/the student may suffer as a result of any happening, incident, accident, injury, illness or death, however it may have resulted, or as a result of my/his/her participation in any sport/excursion/visit or transport which may take place during my/his/her studies at the University

Signature of Student

Date

Please forward your application with certified attachments to:

HIGHER DEGREES OFFICE – D016 or D013-1		
Fax:	(016) 950 9779	Private Bag X021
Tel:	(016) 950 9536 or 6798	Vanderbijlpark
E-mail:	beatricet@vut.ac.za/nomathembak@vut.ac.za	1900

ADMISSION REQUIREMENTS

Qualification Level	Engineering	Applied & Computer Sciences	Management Sciences	Humanities
MTech	Relevant BTech or equivalent. Research Methodology course. An average pass percentage of 65%.	A relevant BTech or four-year degree approved by SAQA. Research An average pass percentage of 65%. Methodology course completed.	A relevant BTech or four-year degree approved by SAQA. An average pass percentage of 65%. Research Methodology course completed.	A relevant BTech or four year degree approved by SAQA. An average pass percentage of 65%. Research Methodology course.
DTech	Relevant MTech or equivalent.	Relevant MTech degree or equivalent approved by SAQA. Research Methodology course. Proof of previous research experience.	Relevant MTech degree or equivalent approved by SAQA. Research Methodology course. Proof of previous research experience.	Relevant MTech degree or equivalent approved by SAQA. Research Methodology course. Proof of previous research experience. CV submitted to the Head of Department regarding academic history (certified copies), research experience, presentations and aspirations.

Vaal University of Technology Higher Degrees Award

In order to stimulate and encourage further research the Vaal University of Technology offer the following award to assist you with your studies.

M Degree Package:

The package is divided as follows:
R20 000 Research Award + 3 Years course fee

D Degree Package:

The package is divided as follows:
R30 000 Research Award + 4 years course fees

The above grant will only be payable as soon as your research proposal is approved at the Higher Degrees Committee within 12 month after first registration. Failing to submit within this time period, you will not be considered for the above award. More information and an application for this grant is obtainable from our Website: www.vut-research.ac.za – Research and Higher Degrees

Annexure A – to be completed by the Head of Department and supervisor

FACULTY ACCEPTANCE OF ADMISSION

We do not accept any applications if this form has not been completed fully, this information is required for registration and reporting.

Student Name	
Student number	
Faculty	
Department	
Department Head	
Course Code	
Subject Code	

Name of Supervisor /		Department	
Tel no of Supervisor		Email Address	
Signature of Supervisor		DATE	

In some instances:

Name of Co-Supervisor/		Department	
Tel no of Co-Supervisor		Email Address	
Signature of Co-Supervisor		DATE	

Rejected	Reason for Rejection
Date	
Signature	

Rejection approved by Dean	Date:	Signature:
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Approval by Head of Department

ADMISSIONS UNDER SPECIAL CONDITIONS

NOTE: Where a candidate holds an appropriate equivalent degree from another University Faculty, admission under special conditions will be a technicality and a statement to this effect is all that is required here. A **detailed motivation** MUST accompany this form for all special condition cases which are not of a routine 'technical' nature. Please attach full CV in area of specialisation and supporting documentation.

I, the Head of Department have confirmed

1. Candidate completed – Research Methodology
2. The viability, nature and extent of the project
3. The suitability of the candidate
4. The availability and suitability of supervision
5. The nature and extent of the necessary resources and I recommend that the candidate be accepted for the degree.
6. That this degree follows the same discipline as the BTech completed, student is not allowed to jump to another discipline.

I confirm that I have considered the 6 points above and that I do accept the student into the degree.

Print Name

Signature

Date

Annexure B (only international students)

**INTERNATIONAL RELATIONS DEPARTMENT
ACCEPTANCE OF ADMISSION**

Steps to follow by International applicants

1. Attach all certificates and documents to your application form. Photocopies must be certified as being a true copy of the original. Originals must be produced before actual registration.
2. A fully completed application form must be submitted to International Relations Department.
3. Your application will then undergo a selection process at VUT. If your application is successful, you will receive a provisional letter of acceptance offering you a place to study at VUT on condition that you receive a study permit, meet VUT departmental entry requirements and paid all necessary fees.
4. After receiving the provisional letter you may proceed to obtain your study permit at the Embassy, Consulate or Trade Mission in your country of origin, or at the South African High Commission.
5. There are no provisional registrations permitted for international students. Even if you have been accepted for study, VUT cannot be held responsible should you fail to comply with these requirements for actual registration.

Important Notes

1. A study permit is only valid for the field of study and educational institution for which the original approval was granted.
2. Students who change their field of study must obtain a new permit from the Department of Home Affairs.
3. Acceptance of a student of admission into VUT does not bind the Department of Home Affairs in any way to allow the person into the country, not does it remove the need to obtain official permission from the Department. It is therefore important that a prospective student awaits the outcome to an application for a study permit before proceeding to the Republic of South Africa.
4. A study permit does not qualify an international student to become a South African citizen. Students wishing to become South African citizens after finishing their studies must go back to their home countries from where they can apply through a South African representative.
5. You may not enter South Africa on a visitor's visa and then apply for a study permit.

Please do not proceed to the Vaal University of Technology without the proper permit.

You must produce proof of membership of a medical aid at registration or you will not be allowed to register.

Signature of Student

Date

We at the International Relations Department hereby confirm that all the documentation has been received and that all the requirements have been met.

Name of Admissions Officer		Department	
Tel no		Email Address	
Signature			
Signature of Head of Department		Date	